



Pavilion Indoor Range Guidance - April 2023

Important: For archers wishing to shoot indoors

When booking to shoot you are agreeing that you will abide by the guidance below and **will adhere** to the rules the club has put in place.

Note: All sessions will be 2-hour time slots. Range opening time: 8.30am – 8.30pm

You may book up to 2 sessions at a time, please do not submit another booking until your first session has finished.

A maximum of 6 archers in each session.

Shooting on your own is allowed with the exception of juniors under the age of 18, they must be accompanied by a parent/guardian over the age of 18 at all times.

The Pavilion office, kitchen and toilets are available

It is the responsibility of each member to manage the hygiene and cleanliness of facilities. A spray mop, disinfectant & Kitchen towel roll or disinfectant wipes are provided for you to clean the range/office/kitchen areas after use.

Tea and coffee facilities in our office area are available for everyone; please remember to make a donation into the tin provided and wash up after yourself. NOTE: Milk is not provided, please bring your own.

Access to the main room and toilets Our office door can be unlocked by the twist lock, please remember to lock it again when returning to the indoor shooting range.

On arrival for your session

Entry to our indoor range is through the rear fire-door, the key is available from our keysafe box; shown in the pic below



Important: You **MUST** sign the signing in/out sheet, this also includes, carers, parents/guardians

Archers can set up/take down your archery equipment inside the range. Or the main room (when not in use by other sports sections).

Do not place a target face directly over the centre of the boss.

2x 60cm Portsmouth faces (or other smaller faces) will easily fit side by side ensuring even wear which extends the life of the boss.

When you have finished shooting, remove your target face & pins and **if able, rotate the front and back boss to the next number at the top**, sweep up the straw that inevitably falls on the floor and then pack up your equipment in the main room or shooting range.

If you are the last archer to leave

- Check and lock the office door **Note:** If archers are shooting outdoors, they may still need access. Inform them you are leaving and ask if they need the office door left unlocked.
- Sign out
- Close all the range windows
- Put heaters back to "Snowflake" setting
- Switch off range lights
- Lock the fire-door and double-check that it is locked
- Return the key to the key-safe box ensuring you scramble the code

Happy shooting